

Granite Oaks Water Users Association
Board Meeting Minutes
Meeting of November 29, 2023

BOARD MEMBERS

Ken Nelson, President
Matt Olson - Vice President
Daryl Mathern, - Secretary
Ron Weber – Treasurer
D Sale - Board Member
Jim Bricker – Board Member

Draft
Contract Staff

Bob Busch, Manager, GOWUA
Allen Kaplan – Accountant -absent
Cheryl Ibbotson – Ariz. Utility Billing Solutions
Derek Scott- A Quality Water Co.-Operator

Bill Whittington– Board Legal Counsel

1. The meeting was convened at 9:00 AM at 302 W. Willis St., Prescott, by President Ken Nelson.

Ken Nelson commented that with Allen Kaplan not being available for a financial report, he called for the report from the Operator.

3. Reports:

3a. Financial Report

Nothing to report.

3b. Operator’s Report

Derek Scott reported that a hot tap will be required for the new home being constructed on Granite Oaks Drive. He has arranged with AQuality Excavating to complete the hot tap. The new tank is completed. The contractor is completing the rip-rap around the tank. The water in the tank will be tested before it can be connected to the system. He asked the Board if he should continue to record the static levels in the wells each month. It was the Board consensus to continue. Ken Nelson asked whether to continue with the double reading each month. It was the Board consensus to continue.

3c. Arizona Utility Billing

Nothing to report.

3d. Manager’s Report

Bob Busch reported that the unaccounted for water was 293938 gallons this month, at 4.6%. He reported that there were 49 high users accounting for over 2. 4 million gallons. Mr. Busch reported that a couple of checks have been received from the County for the ARPA projects. He handed out a summary of the billing and receipts for the 2 projects. HE reported that the Line of Credit Application has been docketed with the ACC. He had responded to two questions asked by the Commission Staff so far. He reported that he received the results from ADEQ’s testing for PFAS compounds. The test results showed no PFAS compounds in the GOWUA water. He reported that he has received a request from a customer to install a Flume recorder on their meter. The customer lives out of town and says the device would help detect water running

on the property. There followed a discussion about the pros and cons of the device. IT was the consensus of the Board not to allow anything to be attached to the meter. Mr. Busch reported that he updated the insured values of GOWUA property for the insurance company. They will likely send an invoice for the updated insured amount.

4. OLD BUSINESS

4a. Action Items

No action items.

4b. Discussion and possible action concerning the addition of a tank at the Post Oak site (ARPA 0040)

Ken Nelson reported that Board members met at the site and determined that rip[rap should be added to the downside of the new tank.

4c. Discussion and possible action concerning obtaining a line of credit for \$100,000.

See Manager's Report. No action taken.

4d. Discussion and possible action concerning updating the approved signers on the bank account at Foothills Bank.

Ken Nelson commented that all signers are at today's meeting and are available to go to the bank to update signers on the account.

4e. Discussion and possible action concerning addition of alarms at the GOWUA well.

No action taken- waiting for price quote.

5. NEW BUSINESS

5a. Discussion and possible action re: the replacement of the generator at the Deerfield site.

There was some discussion about the possibility of canceling the order for the generator from Cummins. Bill Whittington explained the possible cancellation penalties. Penalties could include COVID delay causes. Penalties could increase the closer to anticipated delivery dates. After some discussion, it was suggested that Cummins be approached with the question about possible cancellation and any penalty associated with it.

Action Item: Bob Busch will contact Cummins and inquire as to possible penalty for cancellation.

5b. Review of Board Member Workers Comp Rejection Form

Bob Busch reported that the insurance company indicated that some Board members have signed the Workers Comp rejection forms and others have not. Bill Whittington commented that the insurance company would like something that states that the Board Members are not employees. If the forms are not signed, the insurance company may charge a minimum premium for the coverage. It was the Board consensus not to sign the forms and to wait and see what the additional premium might be.

5c. Discussion of possible budget considerations for 2024

Bob Busch asked if there were any items that should be included in the 2024 budget. He noted that the building need to be repainted. There was discussion about budget impact of the new tank and Deerfield generator. Both would have some amounts in the 2024 budget. There was discussion about ARPA 0036 and when funds would be spent, and what impact a change in location would have on the grant. Derek suggested painting the fence at Glenshandra.

Action Item: Daryl Mathern will set up a meeting with a nearby property owner to discuss and alternate well site.

5d. Discussion and possible approval of letter to customers regarding leak notifications.

Bob Busch handed out drafts for two versions of possible letters to customers. One would be sent to all customers, the other only to those with continual leak notifications. There was some discussion about both letters.

Motion: Matt Olson moved to send out the version addressed to all customers, on letterhead with the conservation brochure. Daryl Mathern seconded. Motion passed unanimously.

5e. Discussion and possible action to approve a proposal to service the backup generators for the upcoming year.

Two proposals were reviewed; Empire Cat for \$4,274 and Elan proposal is \$1,099 for each of the 3 generators for a total of \$3,297 total. There was a question whether the Elan proposal includes a load test.

Action Item: Bob Busch will check with Elan to determine if a load test is included.

5f. Discussion and possible action to transfer funds from the Charles Schwab account to the general account to fund the new tank project.

There was a discussion about how much should be transferred. GOWUA needs to transfer enough to pay the ARPA invoices. A \$60,000 invoice was recently received from Matrix and a final bill is expected in the next few weeks. There is approximately \$197,000 in cash in the Schwab Account. About \$250,000 will be needed in the next 60 days.

Motion: Ron Weber moved to transfer the cash (\$197,897.47) from the Schwab accounts to the GOWUA Corporate Account. Matt Olson seconded. Motion passed unanimously.

5g. Discussion and possible action concerning the addition of a new well at the Glenshandra site (ARPA 0036).

See discussion above.

5h. Ratification of approval to add fabric and riprap to tank area at Post Oak for \$4,850.

Motion: Jim Bricker moved to ratify the purchase and placement of riprap at the new Post Oak tank for \$4,850. Ron Weber seconded. Motion passed unanimously.

Meeting was adjourned at approximately 11:20 AM.

Next meeting is scheduled for Wednesday, December 27th, 2023 at 302 W. Willis.

Minutes transcribed by Bob Busch

Submitted By:

_____ Secretary